

**2017 RUTGERS INTRAMURAL GRANT PROGRAM
FOCUS ON: NUTRITION, FOOD, AND DIETETICS RESEARCH**

Proposals Due Friday, April 14, 2017 by 5:00 PM

A. Purpose: The purpose of this Rutgers Intramural Grant Program for Nutrition, Food, and Dietetics Research is to promote the formation of interdisciplinary research collaborations, with the goal of obtaining preliminary data that will lead to competitive extramural grant applications.

B. Eligibility: Interdisciplinary research proposals with objectives/specific aims that are directly related to any aspect of nutrition, food and dietetics are eligible. Basic, translational, clinical, and applied research proposals are all encouraged, as are proposals that are led by two or more investigators from different disciplines. Priority will be given to junior faculty seeking to obtain pilot data for extramural grant proposals, as well as senior faculty who are initiating new avenues of investigation. There may be one or more principal investigators, but all must hold full-time Rutgers faculty positions with eligibility to serve as principal investigators for extramural grant applications (see Rutgers University Guidelines: <https://orsp.rutgers.edu/who-can-apply-pi>). Tenure-track, tenured and non-tenure track faculty are all eligible.

C. Budget: Funds up to \$20,000 may be requested with appropriate justification.

Allowable Costs:

1. Salary for Research Assistant
2. Equipment
3. Supplies
4. Travel Necessary for Proposed Research
5. Participant/Patient Costs
6. Animal Costs
7. Publication Costs (including poster printing)
8. Statistical or Technology Consultant Costs

Unallowable Costs:

1. PI Salaries, Other Faculty Salaries
2. Graduate Student Stipends, Tuition
3. Conference Travel Related Costs
4. Indirect Costs

D. Application Guidelines: The application must include each of the following components (see attached):

1. Face Page
2. Table of Contents
3. Abstract (300 word limit)
4. NIH-Style Biosketches (PIs and all Key Personnel)
 - The personal statements (Part A of NIH biosketch) for the principal investigator(s) should elaborate their distinct, leadership roles on the project.
5. Budget Requested (Itemized)
6. Budget Justification (2-page limit)
7. Research Proposal (5-page limit)
 - A) Specific Aims and Hypotheses B) Background, C) Approach/Methods, D) Expected Outcomes, E) Barriers and Limitations, F) Timeline
 - Any supporting Tables and Figures must be included within the 5-page proposal limit
8. References (no page limit)
9. Plans for Extramural Funding (1 paragraph)

E. Grant Submission Guidelines: Items 1-9 of the grant should be combined into one PDF document with page numbers. No internal endorsement form is required. However, signature of your Department Chair, or equivalent, on the Face page is required. Proposals must be submitted by **5:00 PM on Friday, April 14, 2017**. A preliminary title and brief description (~2-3 sentences) of the expected proposal is highly encouraged by Friday, March 24, 2017 to help anticipate reviewer needs (number and expertise).

Submit proposals, preliminary titles and brief descriptions by e-mail to: sprao@sebs.rutgers.edu
Confirmation of receipt of submissions will be provided by return e-mail within one workday.

F. Timeline:

- | | |
|------------------------------|---|
| • February, 1, 2017 | Call for Pilot Grants Published |
| • March 24, 2017 | Preliminary Title and Brief Description Requested |
| • April 14, 2017 | Proposals Due |
| • June 2, 2017 (on or about) | Notification of Award |
| • July 1, 2017 | Project Start Date |
| • January 12, 2018 | Progress Report Due |
| • August 31, 2018 | Project End Date |
| • September 28, 2018 | Final Report Due |

G. Review Process: Each grant will be independently reviewed by at least two reviewers. Reviewers will be assigned proposals based on expertise and absence of direct conflict of interest. Reviewers may be both internal and external. It is anticipated up to five proposals will be funded. Proposals selected for awards must provide documentation of IRB and/or Animal Use approvals, if applicable, before funds are made available.

H. Questions: E-mail Salome Rao at sprao@sebs.Rutgers.edu

Funding for this pilot grant program is provided through the Rutgers-New Brunswick strategic plan, with generous support from the Office of the Chancellor, Rutgers-New Brunswick, and the Office of the Chancellor, Rutgers Biomedical and Health Sciences.

PART 1: FACE PAGE

Please complete all sections below.

1. Principal Investigator:
2. PI Department:
3. PI Academic Title:
4. PI E-Mail and Phone:
5. *Co-Principal Investigator:
6. *Co-PI Department:
7. *Co-PI Academic Title:
8. *Co-PI E-Mail and Phone:

*If applicable

9. Title of proposal:

10. Amount requested: \$ for the period July 1, 2017 to August 31, 2018.

11. Please list any additional key investigators on the project (include name, academic title, institution, and E-Mail):

12. CERTIFICATION OF ACCEPTANCE. We, the undersigned, certify that funding has not been secured for this project from other sources, that the statements herein are true and complete to the best of our knowledge, and accept, as to any grant awarded, the obligation to comply with University terms and conditions in effect at the time of the award.

Date

Principal Investigator

Date

Department Chairperson (PI's)

*Date

*Co-Principal Investigator

*Date

*Department Chairperson (Co-PI's)

*If applicable

PART 2: TABLE OF CONTENTS

- 1) PART 1: Face Page**
- 2) PART 2: Table Of Contents**
- 3) PART 3: Abstract (300 Words)**
- 4) PART 4: NIH-Style Biosketches**
- 5) PART 5: Budget Request**
- 6) PART 6: Budget Justification**
- 7) PART 7: Research Proposal**
- 8) PART 8: References**
- 9) PART 9: Plans For Extramural Funding**

PART 3: ABSTRACT

Please provide a 300-word (maximum) abstract summarizing the proposal.

PART 4: BIOGRAPHICAL SKETCH

Provide the following information for the Senior/Key personnel and other significant contributors.
Follow this format for each person. DO NOT EXCEED FIVE PAGES PER PERSON.

NAME:

POSITION TITLE:

EDUCATION/TRAINING (*Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.*)

INSTITUTION AND LOCATION	DEGREE (if applicable)	Completion Date MM/YYYY	FIELD OF STUDY

A. Personal Statement

Briefly describe why you are well suited for your role(s) in the project described in this application. The relevant factors may include aspects of your training; your previous experimental work on this specific topic or related topics; your technical expertise; your collaborators or scientific environment; and your past performance in this or related fields (you may mention specific contributions to science that are not included in Section C). Also, you may identify up to four peer-reviewed publications that specifically highlight your experience and qualifications for this project. If you wish to explain impediments to your past productivity, you may include a description of factors such as family care responsibilities, illness, disability, and active duty military service.

B. Positions and Honors

List in chronological order previous positions, concluding with the present position. List any honors. Include present membership on any Federal Government public advisory committee.

C. Contribution to Science

Briefly describe up to five of your most significant contributions to science. For each contribution, indicate the historical background that frames the scientific problem; the central finding(s); the influence of the finding(s) on the progress of science or the application of those finding(s) to health or technology; and your specific role in the described work. For each of these contributions, reference up to four peer-reviewed publications or other non-publication research products (can include audio or video products; patents; data and research materials; databases; educational aids or curricula; instruments or equipment; models; protocols; and software or network) that are relevant to the described contribution. The description of each contribution should be no longer than one half page including figures and citations. Also provide a URL to a full list of your published work as found in a publicly available digital database such as SciENcv or My Bibliography, which are maintained by the US National Library of Medicine.

D. Research Support

List both selected ongoing and completed research projects for the past three years (Federal or non-Federally-supported). *Begin with the projects that are most relevant to the research proposed in the application.* Briefly indicate the overall goals of the projects and responsibilities of the key person identified on the Biographical Sketch. Do not include number of person months or direct costs.

PART 5: BUDGET (ITEMIZED)

Detailed budget for grant period: complete all lines for which funds are requested

A. STAFF SALARIES AND FRINGE BENEFITS - include names and rolls below:		Amount Requested
Personnel Names (List principal investigators even though salary is not to be requested)	Role in Project (e.g. Principal Investigator, etc.)	
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
B. CONSULTANT COSTS - itemize and include justification narrative:		
		\$0.00
		\$0.00
		\$0.00
C. EQUIPMENT - enumerate major items and include justification narrative for items costing in excess of \$1,000:		
		\$0.00
		\$0.00
		\$0.00
D. SUPPLIES - indicate major categories and approximate costs:		
		\$0.00
		\$0.00
		\$0.00
		\$0.00
E. TRAVEL - indicate potential location and purpose on the justification form:		
		\$0.00
		\$0.00
F. PUBLICATION COSTS - indicate potential journals on the justification form:		
		\$0.00
		\$0.00
G. PARTICIPANT/PATIENT COSTS:		
		\$0.00
		\$0.00
		\$0.00
H. OTHER EXPENSES - itemize and include additional information on the justification form:		
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL:		\$0.00

PART 6: BUDGET JUSTIFICATION

Please provide justification for each line of the itemized budget (2-page limit).

PART 7: RESEARCH PROPOSAL

Please complete all sections below (A – F), within a maximum of 5 pages (including tables and figures). Please use Arial 11-point font.

A. Specific Aims and Hypotheses:

B. Background:

C. Methods/Approach:

D. Expected Outcomes:

E. Barriers and Limitations:

F. Timeline:

PART 8: REFERENCES

No page limit.

PART 9: EXTRAMURAL FUNDING PLAN

Please provide details on your plans to pursue additional extramural funding for this research project (1 paragraph).
